Denmark Technical College Area Commission - Academic Affairs
Subcommittee Meeting
June 30, 2022 – 9:00 a.m. – 10:00 a.m.
Essie Moore Carroll and Clarence V. Lebby, Sr., Learning Resources Center
Technology Center

AGENDA

Dr. Herman Wallace, Chair
Ms. Tia Wright-Richards, Vice President for Academic Affairs
Ms. Jill McDonald, Recorder

Committee on Academic Affairs

Dr. Herman Wallace, Chair
Dr. A. Clifton Myles, Executive Vice President for Administration and
Innovation/Chief Strategy Officer
Ms. Tia Wright-Richards, Vice President for Academic Affairs

I. Call to Order

II. Invocation

III. Opening Comments

IV. Approval of Minutes
V. New Business
   A. Academic Affairs Overview
      Ms. Wright-Richards
   B. Academic Affairs Enrollment
      Ms. Wright-Richards/
      Ms. Faith Renee Spells
      Registrar
   C. Nursing Updates
      Practical Nursing Cohort
      College Nurse Data
      Ms. Karen Myers
      Dean, Nursing
   D. Career and Student Success
      Ms. Leslie Holman-Brooks
      Director, Career and Student
      Success

VI. Old Business
    Chair

VII. Adjournment
     Chair

Additional Faculty/Staff in Attendance
Dr. Hadi Hamid, Dean of Industrial and Related Technologies
Dr. Danny Swilley, Dean of Arts and Sciences
**Division of Student Affairs-Area Commission Meeting**  
**June 2022**

Lamar J. White, PhD Vice President of Student Affairs Presiding

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<th>Department</th>
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<td>Welcome Introduction</td>
<td>Dr. Lamar J. White, VP of Student Affairs</td>
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<tr>
<td>Office of Admission and Recruitment</td>
<td>Dr. Lamar J. White, VP of Student Affairs</td>
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<td>Office of Financial Aid and Veterans Affairs</td>
<td>Ms. Vanessa Childs, Director of Financial Aid</td>
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<td>Office of Residence Life</td>
<td>Dr. Samuel L. Hinton, Dean of Students</td>
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<td>Office of Student Conduct</td>
<td>Dr. Samuel L. Hinton, Dean of Students</td>
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<td>Office of Student Leadership and Engagement</td>
<td>Mr. Robert Kelly, Jr. Director SLE</td>
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DIVISION OF BUSINESS AND FINANCE  
AREA COMMISSION MEETING  
June 30, 2022

Presiding:  Mr. Clarence F. Bonnette, Vice President for Fiscal Affairs  
Invitee:  Ms. Fredricka Brown, Cashier

AGENDA

I. Call to Order

II. Items for Discussion – Ms. Fredricka Brown

   1. Cashing Function  
   2. Reconciliations – Bank Deposits

III. Financial Report – Mr. Clarence Bonnette  
     Mr. Rashad Rogers

IV. Questions/Comments

V. Adjournment
AGENDA

Mr. James Bowden, Chair

I. Call to Order  

II. Invocation  
   Ms. Marie Harrison  
   Alumni and Development Manager

III. Opening Comments  
     Mr. James Bowden

IV. Approval of Minutes (Spring – March 30, 2022)  
    Mr. James Bowden

V. Division of Institutional Advancement and Effectiveness Updates
   A. Overall Division Report
   B. Institutional Advancement  
      Ms. Marie Harrison
   C. Marketing and Public Information  
      Ms. Amy Roper  
      Director for Marketing and Public Information
   D. Institutional Effectiveness  
      Mr. Philip Syme  
      Systems Programmer/Developer

VI. Old Business

VII. New Business

VIII. Other

IX. Adjournment  
    Mr. Bowden
MEETING OF THE  
DENMARK TECHNICAL COLLEGE AREA COMMISSION  
JUNE 30, 2022  
2:00 P.M., BOARD ROOM, BLATT HALL  

AGENDA  

I. OPENING ACTIVITIES  
   * CALL TO ORDER, MR. KEVIN WHITT, DTC AREA COMMISSION CHAIRMAN  
   * INVOCATION – DR. HERMAN WALLACE, DTC AREA COMMISSION SECRETARY  

II. APPROVAL OF MINUTES  
   * PUBLIC COMMENTS  
   * CONFLICT OF INTEREST  

III. CHAIRMAN’S REPORT – MR. KEVIN WHITT  

IV. BUSINESS AND FINANCE REPORT – MR. CLARENCE BONNETTE, VICE PRESIDENT FOR BUSINESS AND FINANCE  
   * FINANCIAL UPDATE  
   * ACTION ITEMS:  
     1. TRANSFER OF UNRESTRICTED FUNDS TO PLANT FUNDS  
     2. APPROVAL OF BUDGET FOR 2022-2023  

V. PRESIDENT’S REPORT, DR. WILLIE TODD, JR.  

VI. COMMITTEE REPORTS  
   • DIVISION OF ACADEMIC AFFAIRS – DR. HERMAN WALLACE  
   • DIVISION OF BUSINESS AND FINANCE – MR. JAMES BOWDEN  
   • DIVISION OF STUDENT AFFAIRS – MR. KEVIN WHITT  
   • DIVISION OF INSTITUTIONAL ADVANCEMENT AND EFFECTIVENESS – MR. JAMES BOWDEN
VII. EXECUTIVE SESSION (IF NEEDED)

“Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.”

VIII. ADJOURNMENT