

**MEETING OF THE
DENMARK TECHNICAL COLLEGE AREA COMMISSION
NOVEMBER 17, 2022
2:00 P.M., BOARD ROOM, BLATT HALL**

AGENDA

I. OPENING ACTIVITIES

- *CALL TO ORDER, MR. KEVIN WHITT, DTC AREA COMMISSION CHAIRMAN
- *INVOCATION – DR. HERMAN WALLACE, DTC AREA COMMISSION SECRETARY

II. APPROVAL OF MINUTES

- * PUBLIC COMMENTS
- *CONFLICT OF INTEREST

III. CHAIRMAN’S REPORT – MR. KEVIN WHITT

**IV. BUSINESS AND FINANCE REPORT – MR. RASHAD ROGERS, VICE PRESIDENT
FOR BUSINESS AND FINANCE**

- *FINANCIAL UPDATE

*ACTION ITEMS:

1. TRANSFER OF UNRESTRICTED FUNDS (\$200,000) TO PLANT FUNDS
2. APPROVAL OF REVISED BUDGET FOR 2022-2023

V. PRESIDENT’S REPORT, DR. WILLIE L. TODD, JR.

VI. COMMITTEE REPORTS

- DIVISION OF ACADEMIC AFFAIRS – DR. HERMAN WALLACE

*ACTION ITEMS:

1. Approval of Certificate in Applied Science in Barbering
2. Approval of Certificate in Applied Science in Funeral Director
3. Approval of Certificate in Applied Science in Embalmer

- DIVISION OF BUSINESS AND FINANCE – MR. JAMES BOWDEN

- DIVISION OF STUDENT AFFAIRS – MR. KEVIN WHITT

- **DIVISION OF INSTITUTIONAL ADVANCEMENT AND EFFECTIVENESS – MR. JAMES BOWDEN**

VII. EXECUTIVE SESSION (IF NEEDED)

“Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.”

VIII. ADJOURNMENT

**Denmark Technical College Area Commission - Academic Affairs
Subcommittee Meeting
November 17, 2022 – 10:00 a.m. – 11:00 a.m.
Essie Moore Carroll and Clarence V. Leiby, Sr., Learning Resources and
Technology Center**

AGENDA

Dr. Herman Wallace, Chair
Ms. Tia Wright-Richards, Vice President for Academic Affairs
Ms. Jill McDonald, Recorder

Committee on Academic Affairs

Dr. Herman Wallace, Chair
**Dr. A. Clifton Myles, Executive Vice President for Administration and
Innovation/Chief Strategy Officer**
Ms. Tia Wright-Richards, Vice President for Academic Affairs

- | | | |
|-------------|----------------------------|--|
| I. | Call to Order | Rev. Dr. Herman Wallace |
| II. | Invocation | Dr. Danny Swilley
Dean, BCRT and Public
Services |
| III. | Opening Comments | Chair |
| IV. | Approval of Minutes | Chair |

- V. New Business** Ms. Wright-Richards
- A. Academic Affairs Overview**
- B. Enrollment Data** Ms. Wright-Richards/
Ms. Faith Renee Spells
Registrar/Director of
Institutional Effectiveness
- C. Nursing Updates** Ms. Karen Myers
Dean, Nursing
- D. Career and Student Success** Ms. Leslie Holman-Brooks
Director, Career and Student
Success
- VI. Action Items – Seeking Approvals**
- 1. Certificate in applied science in Barbering**
- 2. Certificate in applied science in Funeral Director**
- 3. Certificate in applied science in Embalmer**
- VII. Old Business** Chair
- VIII. Adjournment** Chair

Additional Faculty/Staff in Attendance

Dr. Hadi Hamid, Dean of Industrial and Related Technologies

Dr. Danny Swilley, Dean of Arts and Sciences



**Division of Student Affairs-Area Commission Meeting
November 2022**

Lamar J. White, Ph.D. Vice President of Student Affairs Presiding

Welcome Introduction

Dr. Lamar J. White, VP of Student Affairs

Office of Admission and Recruitment

Mr. Donavon Coley, Director of Admissions
and Recruitment

Office of Financial Aid and Veterans Affairs

Ms. April Gyamfi-Geddis, Director of Financial
Aid and Veterans Affairs

Office of Residence Life

Dr. Samuel L. Hinton, Dean of Students

Office of Student Conduct

Dr. Samuel L. Hinton, Dean of Students

Office of Student Leadership and Engagement

Dr. Lamar J. White, VP of Student Affairs



Denmark Technical College's Meeting of the Area Commission
Institutional Advancement and Effectiveness (IAE) Sub-Committee
November 17, 2022 | 11:10 A.M – 12:10 P.M
President's Board Room

AGENDA

Mr. James Bowden, Chair

- | | | |
|-------|--|---|
| I. | Call to Order | Mr. James Bowden, Chair |
| II. | Invocation | Ms. Marie S. Harrison
Alumni and Development Manager |
| III. | Opening Comments | Mr. James Bowden, Chair |
| IV. | Approval of Minutes (June 16, 2022) | Mr. James Bowden, Chair |
| V. | Division of Institutional Advancement and Effectiveness Updates | |
| | A. Overall Division Report | Mr. Kimoni Hickman
VP of Institutional Advancement & Effectiveness |
| | B. Institutional Advancement | Ms. Marie S. Harrison
Alumni and Development Manager |
| | C. Marketing and Public Information | Ms. Amy Roper
Director of Marketing and Public Information |
| | D. Institutional Effectiveness | Ms. Faith R. Spells
Director of Institutional Effectiveness |
| VI. | Old Business | Mr. Philip Syme
Systems Programmer/Developer |
| VII. | New Business | |
| VIII. | Other | |
| IX. | Adjournment | Mr. James Bowden, Chair |



DENMARK TECHNICAL COLLEGE

FISCAL AFFAIRS

AREA COMMISSION REPORT

NOVEMBER 17, 2022

Presiding: Mr. Rashad Rogers, Vice President of Fiscal Affairs

Invitee: Jessica Holman - Payroll, Accounts Payable, and Student Billing

AGENDA

- I. Call to Order**
- II. Items for Discussion – Ms. Jessica Holman**
 - **Payroll Function**
 - **Accounts Payable – Vendor Payments, Employee Reimbursements**
 - **Student Billing**
- III. Financial Report – Mr. Rashad Rogers**
- IV. Questions/Comments**
- V. Adjournment**