MEETING OF THE
DENMARK TECHNICAL COLLEGE AREA COMMISSION
NOVEMBER 17, 2022
2:00 P.M., BOARD ROOM, BLATT HALL

AGENDA

I. OPENING ACTIVITIES
   * CALL TO ORDER, MR. KEVIN WHITT, DTC AREA COMMISSION CHAIRMAN
   * INVOCATION – DR. HERMAN WALLACE, DTC AREA COMMISSION SECRETARY

II. APPROVAL OF MINUTES
   * PUBLIC COMMENTS
   * CONFLICT OF INTEREST

III. CHAIRMAN’S REPORT – MR. KEVIN WHITT

IV. BUSINESS AND FINANCE REPORT – MR. RASHAD ROGERS, VICE PRESIDENT FOR BUSINESS AND FINANCE
   * FINANCIAL UPDATE
   * ACTION ITEMS:
     1. TRANSFER OF UNRESTRICTED FUNDS ($200,000) TO PLANT FUNDS
     2. APPROVAL OF REVISED BUDGET FOR 2022-2023

V. PRESIDENT’S REPORT, DR. WILLIE L. TODD, JR.

VI. COMMITTEE REPORTS

• DIVISION OF ACADEMIC AFFAIRS – DR. HERMAN WALLACE
  * ACTION ITEMS:
    1. Approval of Certificate in Applied Science in Barbering
    2. Approval of Certificate in Applied Science in Funeral Director
    3. Approval of Certificate in Applied Science in Embalmer

• DIVISION OF BUSINESS AND FINANCE – MR. JAMES BOWDEN

• DIVISION OF STUDENT AFFAIRS – MR. KEVIN WHITT
DIVISION OF INSTITUTIONAL ADVANCEMENT AND EFFECTIVENESS – MR. JAMES BOWDEN

VII. EXECUTIVE SESSION (IF NEEDED)

“Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.”

VIII. ADJOURNMENT
Denmark Technical College Area Commission - Academic Affairs
Subcommittee Meeting
November 17, 2022 – 10:00 a.m. – 11:00 a.m.
Essie Moore Carroll and Clarence V. Lebby, Sr., Learning Resources and Technology Center

AGENDA

Dr. Herman Wallace, Chair
Ms. Tia Wright-Richards, Vice President for Academic Affairs
Ms. Jill McDonald, Recorder

Committee on Academic Affairs

Dr. Herman Wallace, Chair
Dr. A. Clifton Myles, Executive Vice President for Administration and Innovation/Chief Strategy Officer
Ms. Tia Wright-Richards, Vice President for Academic Affairs

I. Call to Order
   Rev. Dr. Herman Wallace

II. Invocation
   Dr. Danny Swilley
   Dean, BCRT and Public Services

III. Opening Comments
    Chair

IV. Approval of Minutes
    Chair
V. New Business

A. Academic Affairs Overview

B. Enrollment Data

Ms. Wright-Richards

Ms. Faith Renee Spells
Registrar/Director of Institutional Effectiveness

C. Nursing Updates

Ms. Karen Myers
Dean, Nursing

D. Career and Student Success

Ms. Leslie Holman-Brooks
Director, Career and Student Success

VI. Action Items – Seeking Approvals

1. Certificate in applied science in Barbering

2. Certificate in applied science in Funeral Director

3. Certificate in applied science in Embalmer

VII. Old Business

Chair

VIII. Adjournment

Chair

Additional Faculty/Staff in Attendance

Dr. Hadi Hamid, Dean of Industrial and Related Technologies

Dr. Danny Swilley, Dean of Arts and Sciences
Division of Student Affairs-Area Commission Meeting  
November 2022

Lamar J. White, Ph.D. Vice President of Student Affairs Presiding

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<td>Mr. Donavon Coley, Director of Admissions and Recruitment</td>
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<td>Office of Financial Aid and Veterans Affairs</td>
<td>Ms. April Gyanfi-Geddis, Director of Financial Aid and Veterans Affairs</td>
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<td>Dr. Samuel L. Hinton, Dean of Students</td>
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Denmark Technical College’s Meeting of the Area Commission
Institutional Advancement and Effectiveness (IAE) Sub-Committee
November 17, 2022 | 11:10 A.M – 12:10 P.M
President’s Board Room

AGENDA
Mr. James Bowden, Chair

I. Call to Order

II. Invocation
Ms. Marie S. Harrison
Alumni and Development Manager

III. Opening Comments
Mr. James Bowden, Chair

IV. Approval of Minutes (June 16, 2022)
Mr. James Bowden, Chair

V. Division of Institutional Advancement and Effectiveness Updates
   A. Overall Division Report
      Mr. Kimoni Hickman
      VP of Institutional Advancement & Effectiveness
   B. Institutional Advancement
      Ms. Marie S. Harrison
      Alumni and Development Manager
   C. Marketing and Public Information
      Ms. Amy Roper
      Director of Marketing and Public Information
   D. Institutional Effectiveness
      Ms. Faith R. Spells
      Director of Institutional Effectiveness
      Mr. Philip Syme
      Systems Programmer/Developer

VI. Old Business

VII. New Business

VIII. Other

IX. Adjournment
Mr. James Bowden, Chair
FISCAL AFFAIRS

AREA COMMISSION REPORT

NOVEMBER 17, 2022

Presiding: Mr. Rashad Rogers, Vice President of Fiscal Affairs

Invitee: Jessica Holman - Payroll, Accounts Payable, and Student Billing

AGENDA

I. Call to Order

II. Items for Discussion – Ms. Jessica Holman
   - Payroll Function
   - Accounts Payable – Vendor Payments, Employee Reimbursements
   - Student Billing

III. Financial Report – Mr. Rashad Rogers

IV. Questions/Comments

V. Adjournment