Transcript Fees
A transcript is released only when a student makes a written request to the Office of Admissions and Records. The cost of transcripts are $5.00 each. Transcript requests may be made online at www.denmarktech.edu. Follow the steps under transcript request. Telephone requests will not be accepted. In all cases, financial obligations to the College must be paid in full before a transcript or any other information can be released. High school transcripts and any other college transcripts must be maintained in the student’s file and cannot be released by student request. The student must request copies from the high school or institution where the credits were earned.

Honors and Presentations
Honor Students
A student who carries a course load of 12 credit hours or more and maintains a semester GPA of 3.0 or above will be placed on the Dean’s List of Honor Students. A student who carries a course load of 12 credit hours or more and maintains a semester GPA of 4.0 or above will be placed on the President’s List of Honor Students. Students with an incomplete grade or a CF grade are not eligible for the Dean’s or President’s List.

Academic Honors for Part-Time Students
A part-time student with a cumulative GPA of 3.5 or greater is eligible for the Honors List if he or she:
- is enrolled in a major (certificate, diploma or associate degree program), and
- has completed at least 18 semester credit hours.

Academic Awards
Senior Honor Awards are given to the top three graduating seniors with the highest GPAs in the Associate, Diploma, and Certificate programs.
Achievement Awards are presented to graduating seniors in each division who have a GPA of 3.5 or above in their program area.
Achievement Awards are presented to other students in each division who maintain a 3.0 or above GPA in their program areas.

Special Academic Presentations
The Presidential Achievement Award is given by the President of the College and is presented to a graduating senior who has demonstrated exemplary scholarship, leadership, congeniality, citizenship and served as an exemplary ambassador for the College.
Phi Theta Kappa International Honor Society Phi Theta Kappa is a scholastic honor organization that consists of student members who have a grade point average of 3.5 or better and who are enrolled as full-time students with 12 credit hours or above.

Graduation Requirements
Residency Requirements
In order to complete requirements for graduation, students must earn at least 25 percent of credit hours through courses offered by Denmark Technical College.

General Requirements
1. Satisfactory completion of the required number of general education courses for the degree, diploma, or certificate.
2. Satisfactory completion of the required number and type of courses required for the major.
3. Satisfactory completion of the required number of hours specified by the curriculum in which the student is specializing.
4. Payment of all required fees, including the graduation fee, licensing application and examination fees (Cosmetology, Barbering, and Nursing students), and any other financial obligations due the College.
5. Completion and filing of an official application for a degree, diploma or certificate with the Office of Admissions and Records.
6. Completion of all course requirements with a minimum cumulative GPA of 2.0 and a minimum grade of C in each course specific to the discipline.
7. Completion of Denmark Technical College’s residency requirements (students must successfully earn at least 25 percent of credit hours through courses offered at the College).
8. All students have the option of satisfying requirements for graduation as found in the College Catalog in force on the date of the first entrance to Denmark Technical College or the catalog that is in effect on the date of graduation.
9. A minimum of 15 credit hours must be taken in general education courses for the Associate Degree.
10. A minimum of 9 credit hours must be taken in general education courses for the Diploma.
11. Completion of a minimum of 1,500 clock hours of clinical experience is required for Barbering and Cosmetology students.
12. Additional requirements for associate degree, diploma, and certificate programs are noted in the specific curriculum displays.

Transfer and Articulation
Transfer Credit
Denmark Technical College may accept and give credit for work completed at other accredited colleges and universities. Applicants seeking such credits should complete the regular application form and request an official transcript of work from all colleges previously attended. A “Confidentiality Statement” form from each college attended must also be completed. If fewer than 15 hours have been earned on the collegiate level, a complete high school transcript must be submitted. The rules regulating the transfer of credit will be at the discretion of the Vice President for Academic Affairs and the appropriate Divisional Dean using the following guidelines:
1. Courses being transferred must cover the competencies of courses being offered by Denmark Technical College.
2. Courses being transferred must have a grade of C or better.
3. Transfer credit will be included in the computation of the student’s GPA.
4. Any required course that has a completion date of over six
Applicants may apply for advanced standing by being awarded transfer credit when they have earned academic credit form another accredited post-secondary educational institution. New students applying to the college in a transfer status will provide official transcripts from each accredited post-secondary institution for which they are seeking transfer credit. Course work is evaluated individually on the basis of its content and credit hours received. For transfer credit to be awarded, a comparable Denmark Technical College course must exist within the student’s curriculum with the course content and credit hours being equivalent as described in the catalog of approved courses. When advanced standing has been awarded for transfer credit, a grade of TR will be posted on the student’s approved curriculum profile and recorded on the student’s academic transcript.

The submission of fraudulent records or information constitutes ground for denial of admission or dismissal from the College.

Other Transfer Options
The institution also accepts Advanced Placement (AP), College Level Examination Program (CLEP), and Technical Advanced Placement (TAP) credits in appropriate programs.

Articulation Agreements
Denmark Technical College complies with the Statewide Articulation Agreement. The College maintains articulation agreements for specific majors with the following institutions:

- **Benedict College**
  Columbia, South Carolina

- **Central Wesleyan College**
  Central, South Carolina

- **Claflin University**
  Orangeburg, South Carolina

- **Clemson University**
  Clemson, South Carolina

- **Coker College**
  Hartsville, South Carolina

- **College of Charleston**
  Charleston, South Carolina

- **Erskine College**
  Due West, South Carolina

- **Francis Marion University**
  Florence, South Carolina

- **Greenwood, South Carolina**

- **Limestone College**
  Gaffney, South Carolina

- **Medical University of South Carolina**
  College of Health Professions
  Charleston, South Carolina

- **Morris College**
  Sumter, South Carolina

- **South Carolina State College**
  Orangeburg, South Carolina

- **The Citadel, The Military College of South Carolina**
  Charleston, South Carolina

- **Voorhees College**
  Denmark, South Carolina

Although the College cannot guarantee the transferability of its courses, articulation agreements are generally accurate guidelines regarding the acceptability of Denmark Technical College’s courses by the participating institutions.

Post-Secondary Non-Academic Achievement
Denmark Technical College offers potential mature students, with full-time jobs and demanding schedules, an opportunity to earn an associate degree, diploma, or certificate through credit for work or public service by taking courses at Denmark Technical College, and through other approved testing options. Any person who is at least 25 years old and has not been enrolled in a higher education institution for the past five years, or is resuming his education after a one-year break, must have a minimum of five years of acquired work or public service experience in order to be eligible for credit for Non-Academic Achievement.

A potential student may be awarded a maximum of one-third of the credits for program completion. Potential students are not exempted from the College’s admissions requirements or other academic regulations.

Transfer Officer
The College Transfer Officer is the Vice President for Academic Affairs and Student Services, who can be contacted at Denmark Technical College, 1126 Solomon Blatt Blvd. Post Office Box 327, Denmark, SC 29042; phone (803) 793-5109.