



DENMARK TECHNICAL COLLEGE

ADMINISTRATIVE POLICY #03.50.02.01 (2020) ILLEGAL IMMIGRANT REFORM ACT POLICY

Policy Title: Illegal Immigrant Reform Act Policy

Policy Type: Administrative

Policy Number: ADM Policy # 03.50.02.01 (2020)

Legal Authority: Section 59-53-30 of the 1976 Code of Laws of South Carolina as Amended

State Board Policy:

Approval Date: May 20, 2020

Responsible Office: Office of Enrollment Management

Responsible Executive: Vice President for Student Services

Applies to: Students

POLICY STATEMENT:

The South Carolina Illegal Immigration Reform Act (S.C. Code Ann.59-101-430) prohibits those unlawfully in the United States from attending a public institution of higher education in South Carolina and from receiving a public higher education benefit. The South Carolina Illegal Immigration Reform Act requires all public institutions of higher education to verify that all students are lawfully present in the U.S.

Students claiming to be United States citizens can verify their citizenship status by completing either the **U.S. Citizenship Form** or **DTC Admission Application** and must provide one of the following:

	AND	OR
List A	Valid driver's license or state – ID	
List B	Valid driver's license or state – ID	Birth Certificate
	Valid ID issue by a federal, state, or local government agency	Valid US Passport
List C	Certificate of Citizenship ²	Certificate of Naturalization ³

¹ Driver’s licenses and state issued identification cards from Hawaii, Maryland, Massachusetts, Michigan, New Mexico, North Carolina, Oregon, Texas, Utah and Washington cannot be used to satisfy the requirement in List A. These states do not verify citizenship at the time of issuance so holders of these cards must provide additional documentation.

² USCIS issued Form N-560 or Form N-561

³ USCIS issued Form N-550 or N-570

Students who are not United States citizens must provide appropriate documentation and will be verified through the Department of Homeland Security's Student Exchange Visitors Information System (SEVIS) or Systematic Alien Verification for Entitlements (SAVE) database.

Students will not be able to register for classes until TTC has received their documents. For inquiries, contact the Admissions office at 803-793-5175 or bonnettem@denmarktech.edu.

TABLE OF CONTENTS	PAGE NUMBER
Contacts	2
Stakeholder(s) (For Administrative Policy).....	2
(Title: Policy Contents).....	2-3
Publication	3
Review Schedule.....	3
Related Documents	3
Forms	3

CONTACT(S)

The Enrollment Management Office officially interprets this policy and is responsible for obtaining approval for any revising. Any questions regarding this policy should be directed to the Enrollment Management Office.

STAKEHOLDER(S)

College community; more specifically, students and faculty

TITLE: POLICY CONTENTS PUBLICATION

The policy will be widely distributed to the College community. To ensure timely publication and distribution thereof, the Vice President of Student Services will make every effort to:

- Communicate the policy in writing, electronically, or otherwise to the College community, including current and prospective students within fourteen (14) days of approval;
- Submit this policy for inclusion in the Policy Library within fourteen (14) days of approval;
- Post the policy on the College’s webpage and all other related webpages, in the student handbook, and the College catalog; and
- Educate and train all stakeholders and appropriate audiences on the policy’s content as necessary.

REVIEW SCHEDULE

- Next Scheduled Review: May 20, 2022
- Approval by College Cabinet, May 20, 2020
- Revision History: N/A
- Supersedes: N/A

RELATED DOCUMENTS

There are no related documents associated with this policy.

FORMS

There are no forms associated with this policy.

