



# DENMARK TECHNICAL COLLEGE



## CERTIFICATE: APPLIED SCIENCE IN ACCOUNTING (30 SHC)

Student must be a high school graduate.

Student Name: \_\_\_\_\_  
Student ID: \_\_\_\_\_  
Semester: \_\_\_\_\_

|   |             |            |            |                       |              |  |
|---|-------------|------------|------------|-----------------------|--------------|--|
| PLACEMENT   | RDG _____   | MAT _____  | ENG _____  |                       |              |  |
| <i>If the required placement test scores are not met for this major, the student is required to take the course as indicated.</i> |             |            |            |                       |              |  |
| <b>COURSE</b>   | <b>LECT</b> | <b>LAB</b> | <b>SHC</b> | <b>SEMESTER TAKEN</b> | <b>GRADE</b> |  |
| RDG _____   | _____       | _____      | _____      | _____                 | _____        |  |
| MAT _____   | _____       | _____      | _____      | _____                 | _____        |  |
| ENG _____   | _____       | _____      | _____      | _____                 | _____        |  |

### REQUIRED CORE SUBJECT AREAS

|  | 30 SHC              | 1 <sup>ST</sup> SEM       | (SHC)        | TERM        | GRADE        |
|--|---------------------|---------------------------|--------------|-------------|--------------|
| ACC 101 ACCOUNTING PRINCIPLES (3-0-3)      |                     | ACC 101                   | _____        | _____       | _____        |
| ACC 124 INDIVIDUAL TAX PROCEDURES (3-0-3)  |                     | ACC 124                   | _____        | _____       | _____        |
| BAF 201 PRINCIPLES OF FINANCE (3-0-3)      |                     | BAF 201                   | _____        | _____       | _____        |
| CPT 170 MICROCOMPUTER APPLICATIONS (3-0-3) |                     | CPT 174                   | _____        | _____       | _____        |
| BUS 121 BUSINESS LAW (3-0-3)               |                     | CPT 170                   | _____        | _____       | _____        |
| ACC 102 ACCOUNTING PRINCIPLES II (3-0-3)   |                     |                           |              |             |              |
| ACC 245 ACCOUNTING APPLICATIONS (3-0-3)    |                     | <b>2<sup>ND</sup> SEM</b> | <b>(SHC)</b> | <b>TERM</b> | <b>GRADE</b> |
| BUS 130 BUSINESS COMMUNICATIONS (3-0-3) OR |                     | ACC 102                   | _____        | _____       | _____        |
| ENG 170 BUSINESS COMMUNICATIONS (3-0-3)    |                     | ACC 245                   | _____        | _____       | _____        |
| BUS 240 BUSINESS STATISTICS (3-0-3)        |                     | BUS 130                   | _____        | _____       | _____        |
| CPT 174 MICROCOMPUTER SPREADSHEETS (3-0-3) |                     | BUS 240                   | _____        | _____       | _____        |
|  |                     | BUS 121                   | _____        | _____       | _____        |
|  | <b>TOTAL 30 SHC</b> |                           |              |             |              |

Minimum grade of "C" required in all courses.

### Accounting

**Program Description:** This program prepares the student for entry-level positions in the fields of bookkeeping, general accounting, record keeping and payroll. Students completing this program will gain a basic understanding of the accounting process and computerized accounting applications.