Dear Denmark Technical College Student:

Over the past several days, the leadership team has closely monitored the growing impact of the Coronavirus (COVID-19) outbreak both internationally and locally. Our priority is to ensure the health and well-being of our college community, while also making sure that our students can complete their courses and advance their progress toward graduation. To that end, effective **Monday, March 23, 2020**, the campus community will transition to an online instructional format. This means that courses that are scheduled to be taught in-person will now be taught through an online platform. Students will not physically come to the campus.

**ESSENTIAL TRAINING**

To ensure the campus community is prepared to transition to an online instructional format, students will participate in Desire to Learn (D2L), DTC’s online platform, training from Wednesday, March 18, 2020, through Monday, March 23, 2020, via Zoom. A Zoom link is being provided to you in the chart below for all training sessions.
## Student Training Schedule

<table>
<thead>
<tr>
<th>Facilitator</th>
<th>Type (s) of Training</th>
<th>Date</th>
<th>Time (s)</th>
<th>Zoom Link and Call-in Information</th>
</tr>
</thead>
</table>
| C. Fortson  | Zoom                 | Wednesday, March 18 | 9:00 a.m. – 10:00 a.m. 10:10 a.m. – 11:10 a.m. | Click on the link below to join the Zoom Training Session [https://zoom.us/j/135429228?pwd=RFlFemkwSjY4MmxBaSthS3F0Wm5HZz09](https://zoom.us/j/135429228?pwd=RFlFemkwSjY4MmxBaSthS3F0Wm5HZz09)  
Meeting ID: 135 429 228  
Password: 439625 |
| C. Fortson  | Zoom                 | Monday, March 23  | 9:00 a.m. – 10:00 a.m. 10:10 a.m. – 11:10 a.m. | Click on the link below to join the Zoom Training Session [https://zoom.us/j/135429228?pwd=RFlFemkwSjY4MmxBaSthS3F0Wm5HZz09](https://zoom.us/j/135429228?pwd=RFlFemkwSjY4MmxBaSthS3F0Wm5HZz09)  
Meeting ID: 135 429 228  
Password: 439625 |
| C. Fortson  | Desire to Learn (D2L) | Wednesday, March 18 | 1:00 p.m. – 4:00 p.m. | Click on the link below to join the Zoom Training Session [https://zoom.us/j/135429228?pwd=RFlFemkwSjY4MmxBaSthS3F0Wm5HZz09](https://zoom.us/j/135429228?pwd=RFlFemkwSjY4MmxBaSthS3F0Wm5HZz09)  
Meeting ID: 135 429 228  
Password: 439625 |
| C. Fortson  | Desire to Learn      | Monday, March 23  | 1:00 p.m. – 4:00 p.m. | Click on the link below to join the Zoom Training Session [https://zoom.us/j/135429228?pwd=RFlFemkwSjY4MmxBaSthS3F0Wm5HZz09](https://zoom.us/j/135429228?pwd=RFlFemkwSjY4MmxBaSthS3F0Wm5HZz09)  
Meeting ID: 135 429 228  
Password: 439625 |
If you are unable to login to D2L, please contact the IT Helpdesk at (803) 793-5247.

Any questions related to instruction should be directed to the course instructor. If you are unable to reach the course instructor, please call the Office of Academic Affairs at (803) 378-2075 or (803) 591-8002.

Discontinuing in-person instruction is a difficult decision, as it interrupts an essential element of our learning community - the interactions that occur in our classrooms and laboratories. We recognize that this will cause significant disappointment to many students, faculty, and staff. However, our priority must be to keep the members of our community as safe as possible.